

OM VASHISHTHA

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PROFESSIONAL SUMMARY

Aspiring Project Manager with 3 years of progressive experience across IT support, customer success, and project coordination roles. Proven ability to lead cross-functional teams, implement Agile methodologies, and drive successful delivery of tech-driven projects. Backed by certifications in Project Management, Cybersecurity, and Agile, with strong hands-on expertise in Jira, Confluence, and stakeholder communication. Currently pursuing a Bachelor of Computer Application (BCA), blending technical depth with emerging leadership skills to deliver business value.

CORE COMPETENCIES

- **Project Management:** Agile (Scrum/Kanban), Sprint Planning, Risk Management, Stakeholder Engagement
- **Tools & Technologies:** Jira, Confluence, MS Project, Excel, MySQL, Flask, HTML, CSS, JavaScript
- **Cybersecurity:** Threat Analysis, Phishing Detection, Data Protection, Awareness Campaigns
- **Soft Skills:** Leadership, Communication, Process Optimization, Cross-Team Collaboration

PROFESSIONAL EXPERIENCE

- Amazon Development Centre Pvt. Ltd.** **Sep 2024 - Present**
Project Manager Team Lead — Noida, Uttar Pradesh
Led cross-functional tech teams using Agile practices to deliver high-impact projects. Improved delivery speed by 30%, streamlined communication with Jira/Confluence, and mentored junior PMs for team development.
- Think More Services Pvt. Ltd.** **Oct 2023 - Sep 2024**
Project Manager Team Lead — Rajasthan
Managed client onboarding and SaaS implementation projects. Developed timelines, facilitated Agile ceremonies, and ensured alignment between product, dev, and stakeholders.
- Think More Services Pvt. Ltd.** **May 2023 - Oct 2023**
Subject Matter Expert — Rajasthan
Acted as SME for customer success. Trained teams, optimized help documentation, and bridged gaps between customer pain points and technical implementation.
- Velocity Global Solutions Pvt. Ltd.** **Nov 2022 - Apr 2023**
Information Technology Project Coordinator — Bengaluru, Karnataka
Coordinated end-to-end IT projects, tracked progress via MS Project, managed documentation, and ensured delivery compliance with data protection protocols.

KEY PROJECTS

Cybersecurity Awareness & Phishing Detection Platform

Tech Stack: Flask, MySQL, HTML, CSS, JavaScript, JWT

- Built a tool that scans URLs for phishing using APIs (Google Safe Browsing, PhishTank) and provides user education.
- Includes quizzes, awareness tips, and dashboard to track activity.
- Backend and frontend developed independently with full API integration.
- Frontend GitHub: [Link](#)
- Backend GitHub: [Link](#)

Project Management Tracker Dashboard - Inprogress

Tech Stack: Flask (Backend), MySQL, HTML, CSS, JavaScript, JWT

- Tracks tasks, team progress, deadlines, and project risks.
- Features Kanban board, stakeholder log, and Gantt chart-style tracking.

CORE COMPETENCIES

- **Project Initiation: Starting a Successful Project** - Google
- **Foundations of Project Management** – Google
- **Diploma in Project Management** – Alison
- **Application of Generative AI for PMs** – PMI
- **Basics of Scrum** – PMI
- **Basics of Disciplined Agile** – PMI
- **Tata Cybersecurity Analyst Job Simulation** – Forage
- **Introduction to Cybersecurity** – Cisco
- **Introduction to Cloud Computing** – IBM
- **Fundamentals of Digital Marketing** – Google

EDUCATION

Dr. Bhim Rao Ambedkar University

Bachelor of Computer Application (BCA)

Expected Graduation: July 2025

Central Board of Secondary Education

Intermediate

Apr 2021 - May 2022

Central Board of Secondary Education

Matriculate

Apr 2019 - Oct 2020

ADDITIONAL INFORMATION

- **LinkedIn:** [Link](#)
- **Credly:** [Link](#)